KINGSTON SEYMOUR PARISH COUNCIL

DRAFT Minutes of a meeting of the Kingston Seymour Parish Council held on

Monday 9th November 2026 at 19.30

At the Kingston Seymour Village Hall, Ham Lane, Kingston Seymour

Councillors Present:

Mike Sewell (MS), Chair	Richard Barber (RB), Vice Chair	Zoe Bartlett (ZB)
Paul Cox (PC)	Andy Gillam (AG)	Fred Malton (FM)

In attendance:

Steve Dixon (SD) Clerk & RFO	1 Member of the Public

1. Apologies for absence

Apologies had been received from Councillor Humphries and District Councillor Griggs.

2. To record declarations of interest in items on the agenda

None

3. To discuss and agree the Parish Council's position on the following application

Planning Application No 26/P/2113/FUH

Proposed erection of a single storey side extension to the southwest elevation **at Church House, Ham Lane, Kingston Seymour BS21 6UY**.

Councillors had reviewed the plans and were aware of the location. After discussion it was unanimously agreed that the application should be supported.

Action: Clerk to note approval on the NSC website.

4. Members of the public are invited to address the council

A newly resident member of the public asked what the council was doing about the speed of traffic – particularly heavy lorries – that passed through the village.

Councillors explained the work that had been done previously regarding speed limits and traffic calming - with full engagement with parishioners - and that the matter was not currently being pursued. It was suggested that if a specific commercial source of the issue could be identified, the parish council will take the matter up directly with the enterprise or NSC as appropriate.

5. To confirm the minutes of the following meeting

Full Council Meeting – 21st September 2026

It was proposed by RB, seconded by AG and supported unanimously by those that were present, that these were a true record.

Action: Clerk to post the approved minutes on the website

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6. Police & Neighbourhood Watch

The clerk's summary report using the data from September showed that there was one incidence of anti-social behaviour in the parish during that month. There was nothing additional reported by the Neighbourhood Watch coordinator.

7. Infrastructure. To receive updates and to agree the next actions on:

7.1 Roads in the Area

RB & SD had a meeting with the NSC Area Roads Manager and toured him around the parish lanes. He noted the missed section on Back Lane (repaired on the day of this meeting) and had organised for the gullies from the motorway bridge to be emptied.

He also took away the subsidence issues in Back Lane and the request for a possible formal passing place on that road. SD added that he had been in contact with Wessex Water to seek their support for such a move.

SD advised that he had conveyed to the responsible officer, the council's view – expressed at the last meeting - about the future of markings at New Cut Bow should the current concrete barriers be damaged in the future. The road markings which the parish had funded in the interests of road safety are becoming faded and need to be repainted.

Action: Clerk to contact NSC to ensure that this work is scheduled.

The parish had been asked to complete a roads maintenance survey by NSC and a draft had been completed by RB and SD which had been circulated to councillors. There were no additional comments so this will be submitted.

Action: Clerk to complete the online submission on behalf of the parish

7.2 Footpaths

The clerk advised that NSC now had funding to engage a contractor to produce the necessary documentation so that the establishment works for the Coastal Path can be put out to tender.

Action; Clerk to request a copy of this documentation when it is produced so that what is being specified is consistent with what was agreed by the parish.

NSC have asked for nominees to monitor the condition of our footpaths and to add way markers and QR codes at certain points. After discussion, councillors are happy to support such an initiative and would like more details of what is expected.

Action: Clerk to advise NSC and to obtain supplies of way markers and to find out more about the benefit of QR codes and where these will direct users.

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7.3 Village Maintenance & Bus Shelter

The contractor who is to work on the bus shelter has been ill and is consequently some months behind on their booked tasks. It remains in plan.

Enquiries are to be made with stakeholders whether the primary school bus could pick up at the Village Hall whilst the shelter is being rebuilt

8. Services, Resilience & Community. To receive updates and agree any necessary actions:

8.1 Climate Emergency & Sustainable Travel

The clerk asked whether the situation with the lights at Smart Systems had improved over the summer but was advised that it hadn't …and was perhaps worse. After discussion it was decided to accept District Councillor Griggs offer to become involved in resolving this.

Action: Clerk to contact and update District Councillor Griggs.

8.2 Bullocks Lane

The clerk advised that he had become involved in some waste collection issues for residents in Bullocks Lane and this had led to him enquiring of Royal Mail whether the lane could have a separate postcode. Their postcode is currently shared with some properties on Back Lane.

Action: Clerk to pass on the Royal Mail response when received and work with residents to progress the position.

9. Finance. To receive the lates Financial Report

The clerk reported that the council now had £11.4k in general funds with a further £7.2k earmarked for future War Memorial repairs. Receipts and payments are tracking very closely to the budget with some extra VAT paid (fingerpost) and to be reclaimed before the financial year end.

Councillors agreed to this year's grants of £700 for graveyard maintenance at All Saints, £500 to support the Village Magazine and £25 to the Flower Guild for the Remembrance Day wreath. These grants were proposed by RB, seconded by PC and supported unanimously.

Action: Clerk is to ask for an analysis of how the grant to All Saints is spent.

10. External Meetings

RB had attended a PCAA meeting and reported that Bristol Airport expect to reach 11m passengers this year and, whilst they have permission for 4k night flights, they are likely to reach 5k because of various delays to air traffic across the world during the year. The planning application is being assessed by NSC and we had already lodged an objection.

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Councillors had been approached by parishioners suggesting that the parish council should provide more detail about how this is developing. After discussion, it was agreed that we would update our existing web post and make it easier for residents to access both the NSC and Bristol Airport sites. We would also include mention of this post in the next edition of the Village Magazine.

Action: Clerk to add additional detail to the existing post and to include in the next village magazine article.

The clerk had attended an NSC Planning Meeting and would circulate the slides. H had been invited – with other clerks in the district – to a briefing with Tessa Munt MP and will report back.

11. To receive information about very recent correspondence

There was no new information that hadn't already been covered

12. To note items for the meeting on Monday 11th January 2027

Councillors will be asked to add other items when the draft agenda is issued in early January.

There being no other business, the meeting closed at 20.55

Steve Dixon
Steve Dixon,
Clerk & Responsible Financial Officer,
13th November 2026